

INTERNAL DOCUMENT

WORK CAMP/CREW EQUIPMENT: INVENTORY REPAIR OR REPLACE

TO BE COMPLETED BY WORK CREW/WORK CAMP LEADER:

Date: _____ Camp/Crew Site: _____

Please provide the following information:

Name of Equipment	Brand	Model Number	Repair or Replace Recommendation	Estimated Cost

Description of Issue: _____

Are you requesting to borrow equipment from another Work Camp site? YES NO

TO BE COMPLETED BY CORRECTIONS FIELD MANAGER/WORK CREW FOREMAN SUPERVISOR:

REPLACE REPAIR

Third Party Maintenance/Repair Contract: YES NO

VCI Small Engine Shop Repair: YES NO

Approved By: _____ Date: _____